
Village of Lancaster
Historic Preservation Commission

Lancaster Municipal Building • 5423 Broadway • Lancaster, NY 14086 • www.villageoflancasterhpc.com

MEETING MINUTES

November 13, 2024

I. Attendance/Call to Order

The meeting was called to order at 7:00PM by Chair M. Meyer. J. Keefe led the HPC in the Pledge of Allegiance.

Board Members

Budzinski, J. (Village Historian)	<u>exc.</u>
Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>X</u>
Eckert, E. (+ Secretary)	<u>X</u>
Kacala, J.	<u>X</u>
Keefe, J. (Vice Chair)	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Stonebraker, N. (Alt.)	<u>exc.</u>
Wells, N (Alt.)	<u>exc.</u>

Allein, J (Planning Commission Liaison)	<u>exc.</u>
Fischione, M (Code Enforcement Officer)	<u>X</u>

Roll call indicated that six (6) voting members were present, and a quorum existed.

II. Public Hearings

a. 11 W. Main Street, Ste 600 (Lancaster Village Flower Co.) – Joanna & Michael Palma – Storefront Signage
Mr. & Mrs. Palma were present at the meeting. They explained the vinyl window graphics proposed for the shop. There was no other discussion.

MOTION: E. Eckert made a motion to approve the COA as presented. Second by C. Chaves Yates.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

Justification: This work is compatible with the historic district per the Secretary of the Interior's Standards for Rehabilitation, Number 10 – New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

III. Approval of Meeting Minutes

a. *October 9, 2024 (Regular Meeting)*

MOTION: S. Campbell made a motion to approve the minutes as presented. Second by M. Meyer.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays. C. Chaves Yates abstained from voting because she was not at the last meeting.

IV. Administrative Matters

a. Public comment on matters of interest

- i. Tom Sweeney was present at the meeting. He discussed plans for some future exterior improvements to the former Save-A-Lot building, as the tenants will be changing. He and his tenants will submit COA applications as needed for these changes and signage.

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- b. New property issues
 - i. 42 Aurora St – New sign artwork for the new tenant without COA – *Code Enforcement has already noticed the property owner.*
 - ii. 5592 Broadway – Property is not enclosed, concerns for deterioration for a historic property - *Code Enforcement notified the Commission that this property is currently in the courts.*
- c. Ongoing property issues –
 - i. 5622 Broadway* – *Property Issues are currently in the Court System. No update.*
 - ii. 81 Central Ave* – *Property Issues are currently in the Court System. No update*
 - iii. 5497 Broadway (Masonic Temple) – *Contractor has reached out regarding repair work.*
 - iv. 5440 Broadway (Depew-Lancaster Boys and Girls Club) – *awarded NY Forward Grant funds. Code Enforcement has been in contact with property owner.*
- d. Communications/Reports
 - i. Village Board – *J. Kacala will attend the November 25th Board Meeting.*
 - ii. Village's 175th Anniversary Committee – *S. Campbell updated the HPC on events.*
- e. Treasurer's Report – *none*
- f. Village Newsletter (November) – *none*
- g. HPC administration
 - i. Training – *4 hours + VOL Sexual Harassment Training due at the end of 2024*
 - 1. Sexual Harassment Prevention Training – *If you have a certificate from NYS Sexual Harassment Prevention Training from your regular job, you may submit to Village of Lancaster in lieu of attending.*
 - 2. National Association of Preservation Commissions (NAPCommissions.org) – *Practical Solutions to Legal Issues for Commissions Webinar – November 13*
 - 3. National Trust for Historic Preservation (Savingplaces.org)

V. Old Business - none

VI. New Business

- a. 2024 CLG Annual Report – *E. Eckert submitted on November 7*
- b. Historic Preservation Commission Roundtable event at Amherst Town Hall on November 14 at 6pm

VII. Next Meeting: December 11, 2024 @ 7:00pm.

VIII. Adjourn (7:41pm)

MOTION: *S. Campbell moved to adjourn the meeting. Second by M. Meyer.*

MOTION APPROVED: *In a vote of six (6) ayes to zero (0) nays.*