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Village of Lancaster  
**Historic Preservation Commission**

Lancaster Municipal Building • 5423 Broadway • Lancaster, NY 14086 • www.villageoflancasterhpc.com

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**MEETING MINUTES**

**May 8, 2024**

**I. Attendance/Call to Order**

The meeting was called to order at 7:00PM by Chair M. Meyer. M. Meyer led the HPC in the Pledge of Allegiance.

*Board Members*

Budzinski, J. (Village Historian)	<u>exc.</u>
Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>X</u>
Eckert, E. (+ Secretary)	<u>X</u>
Kacala, J.	<u>exc.</u>
Keefe, J. (Vice Chair)	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Stonebraker, N. (Alt.)	<u>X</u>
Wells, N (Alt.)	<u>X</u>
Allein, J (Planning Commission Liaison)	<u>X</u>
Fischione, M (Code Enforcement Officer)	<u>X</u>

Roll call indicated that seven (7) voting members were present, and a quorum existed.

**II. Public Hearings**

a. 10 West Main Street (PAC) – Jim Everett – Replacement awning

Mr. Everett was present at the meeting. He explained that the existing awning at the back entrance of the building has deteriorated. The proposed replacement awnings will match the style of the awnings at the front. There will be no lighting. There was no other discussion.

MOTION: S, Campbell made a motion to approve the COA as presented. Second by M. Meyer.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

*Justification: This work is compatible with the historic district per the Secretary of the Interior's Standards for Rehabilitation, Number 10 – New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.*

**III. Approval of Meeting Minutes**

a. April 10, 2024 (Regular Meeting)

MOTION: S, Campbell made a motion to approve the minutes as presented. Second by M. Meyer.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

**IV. Administrative Matters**

a. Public comment on matters of interest

i. Dick Young and Sutton Architects presented a preliminary design for a new building on West Main Street.

The HPC discussed both appropriate and inappropriate details of the design. The team will formally submit to both Planning Commission and HPC when ready.

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- b. New property issues – *None*
- c. Ongoing property issues –
  - i. 5622 Broadway – *Scheduled for court May 21*
  - ii. 81 Central Ave – *A second notice has been sent to this owner.*
  - iii. Town Hall\* – *awarded NY Forward Grant funds*
  - iv. 5497 Broadway (Masonic Temple) – *Building is for sale.*
  - v. 5440 Broadway (Depew-Lancaster Boys and Girls Club) \* – *awarded NY Forward Grant funds*
  - vi. 5413 Broadway (Picasso's) - *LED Sign*
- d. Communications/Reports
  - i. Village Board – *C. Chaves Yates will attend next week. J. Budzinski is scheduled to attend a June Board Meeting.*
  - ii. Village's 175<sup>th</sup> Anniversary Committee – *S. Campbell updated the HPC on events. There is a section on the Village Website with information about all the events.*
- e. Treasurer's Report – *none*
- f. Village Newsletter – *July is the next newsletter – can announce about Preservation Month*
- g. HPC administration
  - i. Training – *4 hours + VOL Sexual Harassment Training due at the end of 2024*
    - 1. Sexual Harassment Prevention Training
    - 2. National Association of Preservation Commissions (NAPCommissions.org)
    - 3. National Trust for Historic Preservation (Savingplaces.org)

**V. Old Business:**

- a. CLG Grants 2024
- b. Preservation Month – May – *The Commission discussed Preservation Month Award recipients. Only one recipient has been decided, Valint's Meats at 25 Central Avenue will be the recipient of our Preservation Month Award.*

**VI. New Business - none**

**VII. Next Meeting: June 12, 2024 @ 7:00pm.**

**VIII. Adjourn (8:06pm)**

MOTION: E. Eckert moved to adjourn the meeting. Second by S. Campbell.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.