
Village of Lancaster
Historic Preservation Commission

Lancaster Municipal Building • 5423 Broadway • Lancaster, NY 14086 • www.villageoflancasterhpc.com

MEETING MINUTES

August 14, 2024

I. Attendance/Call to Order

The meeting was called to order at 7:00PM by Chair M. Meyer. J. Budzinski led the HPC in the Pledge of Allegiance.

Board Members

Budzinski, J. (Village Historian)	<u>X</u>
Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>exc.</u>
Eckert, E. (+ Secretary)	<u>X</u>
Kacala, J.	<u>X</u>
Keefe, J. (Vice Chair)	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Stonebraker, N. (Alt.)	<u>X</u>
Wells, N (Alt.)	<u>X</u>
Allein, J (Planning Commission Liaison)	<u>exc.</u>
Fischione, M (Code Enforcement Officer)	<u>X</u>

Roll call indicated that seven (7) voting members were present, and a quorum existed.

II. Public Hearings

a. 32 Central Avenue (Grand Central Collectibles) – Phillip Arnold – Signage

Mark Aquino was present at the meeting. The HPC discussed that the proposed signage follows the Signage Guidelines. There is a preference to have the light fixtures be black instead of the proposed white. There was no other discussion. MOTION: S. Campbell made a motion to approve the COA with the condition that the light fixture be black. Second by N. Stonebraker.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

Justification: This work is compatible with the historic district per the Secretary of the Interior's Standards for Rehabilitation, Number 10 – New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

III. Approval of Meeting Minutes

a. *July 10, 2024 (Regular Meeting)*

MOTION: J. Budzinski made a motion to approve the minutes as amended. Second by S. Campbell.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

IV. Administrative Matters

- a. Public comment on matters of interest - *none*
- b. New property issues – *none*
- c. Ongoing property issues –
 - i. 5622 Broadway – *Property Issues are currently in the Court System*

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- ii. 81 Central Ave – *No update on the work. Code Enforcement has been in contact with property owner.*
- iii. Town Hall* – *awarded NY Forward Grant funds. Work is underway.*
- iv. 5497 Broadway (Masonic Temple) – *Building is for sale. Code Enforcement has sent a second and third notice.*
- v. 5440 Broadway (Depew-Lancaster Boys and Girls Club) * – *awarded NY Forward Grant funds. Code Enforcement has been in contact with property owner.*
- d. Communications/Reports
 - i. Village Board – *E. Eckert attended 7/22 meeting. N. Stonebraker attended 8/12 meeting.*
 - ii. Village's 175th Anniversary Committee – *S. Campbell updated the HPC on events.*
- e. Treasurer's Report – *none*
- f. Village Newsletter (November) – *Possibly something about the CLG Grant?*
- g. HPC administration
 - i. Training – *4 hours + VOL Sexual Harassment Training due at the end of 2024*
 - 1. Sexual Harassment Prevention Training – *If you have a certificate from NYS Sexual Harassment Prevention Training from your regular job, you may submit to Village of Lancaster in lieu of attending.*
 - 2. National Association of Preservation Commissions (NAPCommissions.org)
 - 3. National Trust for Historic Preservation (Savingplaces.org)

V. Old Business:

- a. Village Code Re: Parking – *Public Hearing was August 12. The code will be updated.*
- b. CLG Audit – *M. Meyer wrote response to the CLG Audit findings and submit to NYS SHPO.*

VI. New Business – none

VII. Next Meeting: September 11, 2024 @ 7:00pm.

VIII. Adjourn (7:38pm)

MOTION: E. Eckert moved to adjourn the meeting. Second by S. Campbell.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.