

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
March 10, 2021

I. Attendance/Call to Order

The ZOOM meeting was called to order at 7:02PM by Chair M. Meyer. S. Campbell led the HPC in the Pledge of Allegiance.

Board Members

Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>X</u>
Eckert, E.	<u>X</u>
Kacala, J.	<u>X</u>
Keefe, J. (Acting Chair)	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>
Stonebraker, N. (Alt.)	<u>X</u>
Russ, M. (Alt.)	<u>exc.</u>

Allein, J (Planning Commission Liaison)	<u>X</u>
Marshall, S. (Code Enforcement Officer)	<u>X</u>
Eckert, E. (Secretary)	<u>X</u>

Roll call indicated that seven (7) voting members were present and a quorum existed.

II. Public Hearings

a. 5412 Broadway (Picasso's) – Richard Johnson (X-Press Signs) – Replacement Sign

Mr. Johnson was present at the meeting. He explained plans for replacement signage to the existing sign pole at the property. The top portion of the sign is planned to be a simple replacement sign. The bottom portion is planned to be an LED sign. The applicant noted that in other locations these LED signs have restrictions placed on them such as limited changes or colors and that the business owner is open to these restrictions. E. Eckert stated that she has no problems with the top proposed sign, but that a changing electronic message board would not be appropriate within the district. S. Campbell stated that the LED signs are discouraged in the Signage Guidelines and Design Guidelines. M. Meyer had a concern about the amount of light being emitted by the proposed LED signage. S. Marshall stated that because the sign will be located on Rt 20, the property owner will need approval from NYS DOT. R. Johnson stated that these types of signs have a built-in light sensor to avoid additional light pollution. The HPC discussed possible timing and graphic restrictions that would be acceptable for the LED sign. R. Johnson stated that the sign pole will also be painted dark grey.

MOTION: C Chaves Yates made a motion to approve the COA with the following conditions: the top sign to be accepted as presented, the bottom LED sign must be single-color text only, no graphics, black

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background, no flashing/must remain steady and may change messages no more than one time per hour. Second by J. Keefe.

MOTION APPROVED: In a vote of seven (7) ayes.

Justification: The proposed signage will be located at a property that is non-contributing to the historic district. It is replacement signage and will not add any signage area.

b. 5588 Broadway – Joseph & Susan Dulkiewicz – Repair/Renovation of Front Porch

Mr. & Mrs. Dulkiewicz were present at the meeting. They presented images of the porch as it exists, currently enclosed and historic photographs showing the porch as an outdoor porch. The HPC discussed the necessity for handrails up the steps, which would be preferred to match the new railings at the porch.

MOTION: E. Eckert made a motion to approve the COA with the amendment that a railing on either side of the steps be installed. Second by S. Campbell.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

Justification: The proposed work is compatible with the historic district and the HPC's Design Guidelines.

c. 5448 Broadway (Trinity Food Pantry) – David Argentieri – Food Donation Box

Mr. Argentieri was present at the meeting. He explained plans for his Eagle Scout project to build an outdoor food drop off box at the food pantry. The HPC discussed the project and had no problems with the proposal.

MOTION: S. Campbell made a motion to approve the COA as presented. Second by J. Keefe.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays. E. Eckert abstained from voting.

Justification: The proposed work is compatible with the historic district and will be reversible.

III. Approval of Meeting Minutes

a. *February 10, 2021 (Regular Meeting)*

MOTION: S. Campbell made a motion to approve the minutes as amended. Second by M. Meyer.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

IV. Administrative Matters

a. Public comment on matters of interest

- i. Code Enf. S. Marshall explained an ongoing issue with a message board sign within the historic district located at Central Ave and Pleasant Ave.

b. New property issues

c. Ongoing property issues

- i. 5622 Broadway – *When the courts reopen, this property owner will be brought to court.*
- ii. 5500 Broadway (☒♥ Massage) – *No update.*
- iii. 77 Central Ave. – *No update.*
- iv. 81 Central Ave – *No update.*
- v. 25 Central Ave – *No update.*
- vi. 5572 Broadway – *No update.*
- vii. 5481 Broadway – *No update.*
- viii. 34 Central Ave (Long Weekend) – *S. Marshall to cite the property owner.*

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- ix. 31 Central Ave (Juls and Jane Boutique) – *S. Marshall to cite the property owner.*
- x. 42 Aurora St. (Black Sheep) – *S. Marshall sent a letter to the property owner regarding the deteriorating porch supports.*

- d. Communications/Reports - *None*
- e. Treasurer’s Report - *None*
- f. Village Newsletter – *E. Eckert sent an HPC update about the Design Guidelines to both the Village and PBN.*

V. Old Business:

- a. Model Landmarks Preservation Local Law for New York State Municipalities – *M. Meyer sent a letter to the Village Board regarding the proposed changes to the Village Code.*
- b. CDC/HPC Historical App – *J. Allein stated that the Village Board has stated that they will not be putting up any funds to the app at this time.*
- c. CLG Grant Application 2021 – *the HPC discussed a few ideas for a new grant application. M. Meyer will inform M. Stegmeier and SHPO that the HPC wants to pursue a re-survey of the village’s historical resources to update our files.*
- d. CLG Annual Report – *E. Eckert submitted the CLG Annual Report for 2020 3/8/2021.*
- e. Virtual NAPC CAMP Training – March 29 & 31 – *Training available online through NAPC.*

VI. New Business

- a. Zoom meetings – *The HPC discussed how much longer the Village Board will require meetings to be held virtual. E. Eckert to reach out to the Village Board about possibly returning to in-person meetings.*

VII. Next Meeting: April 10, 2021 @ 7:00pm. *Per Village Board decision, future meetings will be held virtually for the future.*

VIII. Adjourn

MOTION: E. Eckert moved to adjourn the meeting. Second by E. Mikula.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.